



PE Department Policies 2016 & 17

Practical PE Policy

- Notes to excuse pupils from lessons are to be written by their parent/carer in their child's contact book and this is then given to their PE teacher at the start of the lesson.
- The PE member of staff uses their discretion in accepting the note validity.
- Parents must provide an updated note that is written in the pupil's planner for each lesson that their child wishes to be excused.
- If a pupil is unable to participate in a PE lesson for more than two weeks then parents must provide their child's PE teacher with a doctor's note.
- In all situations pupils must bring their full PE kit along with their note in their planner so that they can participate in either coaching, analysis of performance or umpiring/refereeing.
- When a pupil forgets to bring a note in their planner or fails to bring the correct PE kit, an organisation order mark is given in the PE Department section of the pupil's planner and on the school's electronic database.
- The PE Department will lend the pupil PE kit to wear should they forget to bring their own kit. The pupils must wear the PE kit they are provided with.
- Pupils are asked by their PE teacher to write the sports they are participating in for each half term in their planner. There is a separate printed page in the planner where pupils and parents can refer to that outlines the PE kit needed for each sport.
- To allow pupils to have extra warmth when participating in outdoor PE lessons, parents are able to purchase a hoodie, sweatshirt, base layer and navy blue tracksuit trousers. These items are only available from our school PE kit supplier Fosters School wear. The tracksuit trousers can only be worn in Spring Term 1 when the weather is typically coldest.
- In the event a pupil receives three order marks (organisation/behaviour order marks) they will be put on PE Subject Report for two weeks in which time the pupil must not receive two crosses on their report otherwise they will be put onto Subject Leader Report. They will also receive a lunchtime detention for initially receiving three order marks.



- If a pupil fails the Subject Report they will be put onto Subject Leader Report for two weeks and the parents of the child will be contacted to explain this intervention. Should a pupil receive a cross against one of their targets, this will activate an after school detention. Should the student receive two crosses over the duration of the Subject Leader Report then the student will fail the report and parents will be invited into school for a meeting with the Subject teacher and Subject Leader to discuss the situation and implement further intervention.
- No jewellery is permitted to be worn during any PE lessons. All earrings must be removed and they must not be left in with tape over them.
- It is the responsibility of the pupils to hand in their valuables to their respective P.E teacher at the start of the lesson & collect them at the end of the lesson. If the pupil fails to hand their valuables to their class teacher then they do so at their own risk and it is not the responsibility of the P.E Department.
- Pupils are expected to take 3 minutes to get changed for an activity that is taking in the Sports Hall and 4 minutes for an outdoor activity.
- The lesson starts from the changing rooms and therefore pupils should be quiet and settled before they start (in time for the register) and when they are dismissed.