



Thursday 7<sup>th</sup> June 2018

**RE: Buildings Projects Update (June 2018)**  
**Notice of Planned School closure on Friday 15<sup>th</sup> June 2018**

Dear Parents,

You may recall my message from the 22<sup>nd</sup> May 2018 where I brought you up to date with the three stages of our on-going Building Development work. I am now able to give some more detail in relation to Stage Two – the refurbishment of the K Block classrooms (K1-K10). Yesterday afternoon we received confirmation of planning approval, and this afternoon I have just finished a meeting with our Building Advisors where we have established that work may be able to begin as soon as Monday 18<sup>th</sup> June 2018.

As I mentioned in my previous message we believe that an unavoidable consequence of preparing for the refurbishment of these 10 classrooms would be the need to close the school for a day to students. Putting these two facts together (the possible start on the 18<sup>th</sup> and the need for a day of closure) means I now need to put you on notice that we intend to close the school site on **Friday the 15<sup>th</sup> June** for students in years 7, 8, 9, 10 and 12. Students in Years 11 and 13 who have public exams on the day will attend those exams as normal.

I appreciate that this is short notice, hence my desire to send this message as soon as possible, and I do hope that any inconvenience caused is minimal.

Yours sincerely,

A handwritten signature in black ink, appearing to read 'A. McMillan'.

Mr McMillan (Assistant Head, Operations)